Practice Interview Program
Fall 2012 Dates – November 5-8 – Anderson Center 111/112
Career Development Center, Drew Science – Room 113 ~ workshop@hamline.edu

The Practice Interview Program is a unique collaboration between undergraduate academic departments and the Career Development Center providing students an opportunity to practice their interviewing skills. The interview is very helpful for you to learn how to articulate the importance of your liberal education, your strengths, weaknesses, values, and skills in an employment setting or admission into a graduate school.

Alumni and area employers volunteer their time to conduct the practice interviews and provide feedback on your interviewing skills and your resume. The practice interview session is scheduled for one hour. You should treat this like a real interview—be prepared and arrive a few minutes early.

Registration for Practice Interviews is done online. To schedule an interview, please log in to your Hamline Career Link account. If you do not have a Hamline Career Link account, you will need to register for one prior to being able to schedule an interview. A link can be found on the CDC home page (www.hamline.edu/cdc). When scheduling an interview, you will need to upload a resume and select a job, internship or graduate school program description from our Practice Interview Company, Piper Ventures, located in Hamline Career Link. You will need to research the mock company and familiarize yourself with the position. Your interviewer will have been provided information on Piper Ventures, as well as the description you have selected, and will use these materials to prepare questions for your interview, so please choose a position or program that interests you, challenges you, and/or realistically reflects your future career goals. **NOTE: The description you choose may not exactly match your interests, but this is fine: The most important aspect of the session is practicing your interviewing skills.**

The CDC can assist you in creating or polishing your resume. Call 651-523-2302 to make an appointment. Be advised that appointment times are limited, so plan ahead.

We are coordinating the schedules of busy professionals and expect you to respect their time and effort. **If you do not register or fail to complete your scheduled interview, your professor will determine the consequences. The CDC is NOT able to reschedule your interview once the registration period has closed – PLEASE BE SURE TO CHECK YOUR SCHEDULE THOROUGHLY!**

**Important Dates and Deadlines:**

- **September 24** - Registration Period begins at Midnight – Resume is **REQUIRED** to register
- **October 3** - STUDENT REGISTRATION ENDS11:59 p.m. - **No exceptions!**
- **November 5-8** - Practice Interviews – Anderson Center, 111/112